



# YIVO

## Institute for Jewish Research

ידישער וויסנשאַפֿטלעכער אינסטיטוט • יוֹאָ

15 West 16th Street • New York, NY 10011-6301 • 212.246.6080 tel • 212.292.1892 fax • www.yivo.org

Invoice # \_\_\_\_\_

### YIVO SERVICES PRICE LIST - EFFECTIVE MARCH 1, 2006

Below is the list of YIVO's current rates. The total amount due for services requested is at the bottom of the page. Pre-payment is required for all orders. Please note that YIVO reserves the right to change prices at any time.

Please return your signed form with your payment by check or money order. Fees are payable in U.S. funds only, drawn on a U.S. bank.

#### DUPLICATION SERVICES

Photocopying (researcher on premises)	_____	@\$.25/copy	_____
Photocopying (outside orders)	_____		_____
Photocopies	_____	@\$.40/copy	_____
Service Charge	_____	\$8 per order	_____
Shipping and handling (U.S.)	_____	\$2.25 minimum	_____
Shipping and handling (foreign)	_____	\$5.25 minimum	_____
Photocopying from microfilm	_____	@\$.40/copy	_____
Microfilming (book/newspaper/document)	_____	@\$.40/frame	_____
Copy of positive or negative microfilm reel	_____	@\$42.00/reel	_____

#### FAX RATES

New York metropolitan area	_____	pages @\$5 first, .50 cents each additional	_____
US	_____	pages @\$5 first, \$1.00 each additional	_____
Foreign	_____	pages @\$10 first, .50 cents each additional	_____

#### EXTENDED RESEARCH (limited availability)

\$50/hour plus \$0.40 per photocopy	_____	50 copies maximum in Archives	_____
	_____	150 copies maximum in the Library	_____

SLIDE BANK LOAN of up to 50 Slides	_____	\$30.00	_____
------------------------------------	-------	---------	-------

#### PHOTO DUPLICATION

5"X7" or 8"X10" print	_____	prints @\$40/each	_____
-----------------------	-------	-------------------	-------

#### IN-HOUSE PHOTOGRAPHY

Use of YIVO facilities	_____	hours @ \$52/hour	_____
------------------------	-------	-------------------	-------

#### USAGE FEES FOR PHOTOGRAPHS AND SLIDES

This is the charge per item above the base price.  
Usage fees are for one time use only.

Periodicals with circulation under 1,000	_____	\$25.00	_____
Periodicals with circulation over 1,000	_____	\$40.00	_____
Books	_____	\$40.00	_____
Book jackets and periodical covers	_____	\$125.00	_____
Motion picture and television, non-commercial	_____	\$30.00	_____
Motion picture and television, commercial	_____	\$55.00	_____
Other uses, non-commercial, exhibit	_____	\$30.00	_____

**TOTAL** \_\_\_\_\_

## REQUEST FORM

### PURPOSE FOR WHICH REPRODUCTION IS REQUIRED:

- Research, Scholarship, Private Study       Publication       Exhibit  
 Commercial (including Film and TV)       Non-Commercial (including Film and TV)

### TYPE OF REQUEST

- Photocopy       Microfilm       Slide  
 Photograph       5"x7"       8"x10"       Glossy       Matte

Title or description of material desired \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### REPRODUCTION RIGHTS AND PERMISSION TO PUBLISH

1. Requests for permission to reproduce materials for publication should be made in written form to the Archives/Library, YIVO Institute for Jewish Research, 15 West 16<sup>th</sup> Street, New York, NY 10011-6031.
2. It is the policy of the YIVO Institute to charge a usage fee for the commercial publication or reproduction of each original, unique and rare item from its collections. Usage fees are charged in addition to reproduction costs and are payable upon submission of this signed request form. Fees for the reproduction of a large number of items must be negotiated.
3. Permission to reproduce is granted on a case-by-case basis, depending on the condition and legal status of the items. Except in certain instances, YIVO does not own copyright to the material in its collections. The user assumes all responsibility for questions of copyright that may arise in the use made of copies of YIVO materials. Reproduction for publication purposes, therefore, is subject to the user's securing permission from persons, corporations, or other legal entities that may own or claim such rights under statutory or common law.
4. A credit line indicating YIVO Institute as the source of material is required.
5. **Release and Indemnification.** In requesting permission for a reproduction of the item or items described above, the undersigned agrees to hold harmless (including court costs and attorney's fees), the YIVO Institute from any action involving infringement of the rights of an author or illustrator or her/his heirs or descendants in common law or under statutory copyright.

*I have read the above conditions. I agree to acknowledge the source of material as follows:  
"From the [Archives/Library] of the YIVO Institute for Jewish Research. " Upon publication or production of the work in which the above material is used, I will send a copy, free of charge, to the YIVO Institute for deposit in the Library or Archives.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (please print clearly) \_\_\_\_\_

Address \_\_\_\_\_

Phone/Fax/E-mail \_\_\_\_\_

Authorized by \_\_\_\_\_ Date \_\_\_\_\_